

## MEETING OF SHERFIELD ENGLISH PARISH COUNCIL

All members of Sherfield English Parish Council are hereby summoned to attend a meeting at The Pavilion, Sherfield English Sports Field on **Wednesday 14 October 2026** commencing at **7.30pm**

**Mel Taylor**

Parish Clerk

08 October 2026

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### A G E N D A

**1. Apologies for absence**

To receive apologies for absence.

**2. Declarations of interest in relation to agenda items**

To receive declarations of disclosable pecuniary interest and other interests from Councillors on matters to be considered at the meeting.

The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. Whether you can remain in the meeting and the extent to which you can participate depends on the type of interest you have.

**3. Minutes of previous meeting**

To approve the Minutes of the meeting held on 02 September 2026 as a true and accurate record.

**4. Matters arising**

To consider any matters arising from the previous meeting which will not be covered by existing agenda items. Any matters raised are for information only.

**5. Open Forum**

A period of 15 minutes will be allowed for members of the public and press to ask questions or raise comments about items on the agenda. No decisions can be made by the Council during the Open Forum. After this period, the meeting will continue and members of the public may only speak when invited to do so.

**6. Borough Councillor & County Councillor Reports**

To receive reports from the Test Valley Borough Councillor and Hampshire County Councillor Ward Members.

**7. Village Hall**

To receive any updates from the Village Hall.

**8. Noticeboards**

To consider a request from a resident to consider installing a noticeboard in each bus shelter for sharing local information, events and activities.

**9. Proposed Diversion of Part of Footpath No 21**

Hampshire County Council is proposing to divert part of Footpath No 21.

The affected section of the definitive footpath currently crosses the centre of a grass paddock for approximately 245m. The proposed diversion would relocate the route to the edge of the paddock, following a path that has reportedly been available to, and used by, the public for many years. The proposed route would be approximately 253m in length and a width of 2m.

The applicant advises that the diversion would formalise the route currently used on the ground and would provide a clearer and more convenient line for public use. The proposal would remove the need for walkers to cross an earth bund and would avoid the necessity for users to pass through areas containing temporary electric fencing associated with the management of grazing animals. The applicant also intends to replace existing stiles with gates, which would improve accessibility for a wider range of users.

The applicant considers that the proposed route would provide a safer and more straightforward path for the public while enabling more effective management of the paddocks and livestock. In addition, relocating the footpath to the field boundary would assist the landowners in managing privacy and security around the property and agricultural operations.

Comments are open until 03 November 2026.

## 10. Planning

a) To consider the following planning applications:

| Ref No.        | Address                                         | Proposal                                                                                                                                                                                                                            | Response deadline |
|----------------|-------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|
| 26/02060/FULLS | Land at Dunwood Manor<br>Danes Road<br>Awbridge | Change of use of former car park to car parking and B8 vehicle storage (retrospective)<br><a href="#">Click here for more details</a>                                                                                               | 23 October 2026   |
| 26/02161/VARS  | Danes Orchard<br>Danes Road<br>Shootash         | Vary condition 2 of 26/00658/FULLS to allow for reconfiguration and conversion of garage/living accommodation into a therapy room with improvements made to the living accommodation<br><a href="#">Click here for more details</a> | 23 October 2026   |
| 26/02177/VARS  | Workshops<br>Sandhill Game Farm<br>Newtown Road | Variation of Condition 1 and Condition 7 of 24/01225/FULLS to enable the revised parking layout to be implemented<br><a href="#">Click here for more details</a>                                                                    | 27 October 2026   |

b) To note the following planning statuses:

| Ref No.        | Address                                      | Proposal                                                                                                                                                                                                 | SEPC response                                                              | TVBC response      |
|----------------|----------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------|--------------------|
| 26/00949/FULLS | Yew Tree Cottage<br>Doctors Hill             | Two storey side extension and porch                                                                                                                                                                      | No comment                                                                 | Permission granted |
| 26/00986/FULLS | March End<br>Doctors Hill                    | To raise one number chimney stack by 700mm (to 1900mm above ridge line) (Retrospective)                                                                                                                  | No objection                                                               | Not yet determined |
| 26/01060/FULLS | Broxmores Drove<br>Cottage<br>Salisbury Road | Demolish garage and erect replacement garage with ancillary annex, gym and home office                                                                                                                   | The replacement garage should be part of the existing residential property | Not yet determined |
| 26/01098/FULLS | Farthings<br>Salisbury Road                  | Erection of 4-bed detached self-build dwelling, car port and bin/cycle store, within the land associated to the residential property known as The Farthings                                              | Support                                                                    | Not yet determined |
| 26/01152/FULLS | Gambledown View<br>Gambledown Lane           | Proposed alterations and extensions to existing 2-bedroom dwelling to include a new upper floor level and new roof design to provide additional bedrooms, family living/dining space and integral garage | The design is not in keeping with the village design statement             | Permission granted |

|                |                                             |                                                                                                                                                                                                                |                                                                                                                                                                                                       |                      |
|----------------|---------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| 26/01239/ADVS  | The Hatchet Inn<br>Salisbury Road           | Display of externally illuminated hanging sign, 2 non-illuminated hoarding panels, 2 externally illuminated fascia signs, 2 internally illuminated poster boxes and externally illuminated panel sign          | Support                                                                                                                                                                                               | Not yet determined   |
| 26/01240/LBWS  | The Hatchet Inn<br>Salisbury Road           | Installation of signage, floodlights and lanterns                                                                                                                                                              | Support                                                                                                                                                                                               | Not yet determined   |
| 26/01538/FULLS | Hillside Nursery<br>The Banks<br>Lockerley  | Demolition of stable and outbuilding, change of use to single pitch traveller site with siting of mobile home, erection of dayroom, agte and fencing, laying of hardstanding, landscpaing and associated works | Object on grounds of development in the countryside, visual impact, harm to an important and irreplaceable view, sewage and drainage concerns and failure to provide evidence required under COM13(d) | Not yet determined   |
| 26/01810/PIPS  | Plot 5<br>Newtown Road                      | Application for permission in principle – Erection of dwelling                                                                                                                                                 | Object on grounds of flood risk, environmental impact and non-compliance with Local Plan policy COM2                                                                                                  | Refused <sup>i</sup> |
| 26/01857/FULLS | Site of Tin<br>Tabernacle<br>Salisbury Road | Renovation, extension and change of use of Tin Tabernacle building to be used as a single dwelling with associated engineering, access and landscape works                                                     | No objection                                                                                                                                                                                          | Not yet determined   |

#### **11. Neighbourhood Plan**

To receive an update on preparation of the Neighbourhood Plan (Cllr G Noble).

#### **12. Community Resilience and Emergency Plan**

To receive an update on Community Resilience and the Emergency Plan (Cllr Griffiths).

#### **13. Lengthsman Scheme - including footpaths and village maintenance**

To receive an update on the Lengthsman scheme and consider any tasks within the remit of the Scheme, or other village maintenance matters (Cllr Dovey).

#### **14. Highways**

a) To receive a progress update on the proposed purchase of a Speed Indicator Device/s (Parish Clerk).

b) To receive any other highways matters.

#### **15. The Hatchet Inn**

To consider the future of The Hatchet Inn and the Parish Council's involvement.

## 16. Councillor Representatives' reports

To receive reports from Council representatives:

- i. SEDCA (Cllr Lewis)
- ii. St Leonard's Church (Cllr R Noble)
- iii. SERP2000 (Cllr Hoffman)
- iv. Sherfield English School Trust (Cllr Cook)

## 17. Finance

### a) Financial Report

To receive a financial report for the period 01 April 2026 to 30 September 2026.

### b) Grant Application – Sherfield English Village Hall

To consider a request from Sherfield English Village Hall for funding of £300 towards the purchase and installation of a 4G WiFi router and first year data plan.

Potential funding source: Grants – Community Support which has an available balance of £2,000

### c) SERP2000

Following the award of a 5-year grant funding agreement to SERP2000 at the last meeting, the SERP2000 Chairman has requested that the organisation's gratitude for the Parish Council's kind and generous support be recorded.

### d) Payments

To approve the following payments made between 01 April 2026 and 30 September 2026:

| Payee         | Details                                                          | Invoice number | Amount                   | Date Paid  |
|---------------|------------------------------------------------------------------|----------------|--------------------------|------------|
| Zurich        | Insurance 2026/27                                                | 116462187      | £300.00                  | 08.04.2026 |
| M Taylor      | Reimbursement for Title Plan                                     | n/a            | £7.00                    |            |
| M Taylor      | Parish Clerk's Salary – April 2026                               | n/a            | £186.00                  | 06.05.2026 |
| HALC          | Subscription 2026/27                                             | 8249           | £359.00                  | 13.05.2026 |
| ICO           | Data registration 2026/27                                        | 085f3d62120b   | £47.00                   | 14.05.2026 |
| M Taylor      | Parish Clerk's Working From Allowance -                          | n/a            | £26.00                   | 02.06.2026 |
| M Taylor      | Parish Clerk's Salary – May 2026                                 | n/a            | £186.00                  | 02.06.2026 |
| D Griffiths   | Reimbursement for defibrillator pads                             | 1000322398     | £174.00<br>(£145.00+VAT) | 02.06.2026 |
| M Taylor      | Parish Clerk's Working From Allowance – June 2026                | n/a            | £26.00                   | 10.07.2026 |
| M Taylor      | Parish Clerk's Salary – June 2026                                | n/a            | £186.00                  | 10.07.2026 |
| J Hartley     | Reimbursement for Survey Monkey subscription for NDP             | 46665765       | £384.00<br>(£320.00+VAT) | 15.07.2026 |
| SERP2000      | Hire of Pavilion for Parish Council meetings Nov 2025 – May 2026 | 1/5            | £75.00                   | 20.07.2026 |
| HALC          | Chairmanship Skills Training – Cllr Hoffman                      | 8634           | £70.80<br>(£59.00+VAT)   | 30.07.2026 |
| Parish Online | Mapping Software 2026/27                                         | 24UN046-0012   | £90.00<br>(£75.00+VAT)   | 30.07.2026 |
| Parish Online | Website Service 2026/27                                          | 24UN046-0011   | £378.00<br>(£315.00+VAT) | 30.07.2026 |
| M Taylor      | Parish Clerk's Salary & WFH allowance – July 2026                | n/a            | £212.00                  | 06.08.2026 |

|                    |                                                |         |                                |            |
|--------------------|------------------------------------------------|---------|--------------------------------|------------|
| Clare Connell      | Internal Audit 2025/26                         | 2254    | £160.00                        | 10.08.2026 |
| M Taylor           | Parish Clerk's Salary – August 2026            | n/a     | £174.80                        | 28.08.2026 |
| GW Shelters        | Replacement bus shelter                        | SI-2360 | £17,971.20<br>(£14,976.00+VAT) | 28.08.2026 |
| Awbridge Arborists | Tree works around bus shelter near Hatchet Inn | 3617    | £870.00<br>(£725.00+VAT)       | 28.08.2026 |
| GW Shelters        | Refurbishment of bus shelter                   | SI-2401 | £5,012.40<br>(£4,177.00+VAT)   | 04.09.2026 |
| GW Shelters        | Refurbishment of bus shelter                   | SI-2406 | £4,044.00<br>(£3,370.00+VAT)   | 04.09.2026 |
| M Taylor           | Parish Clerk's Salary – September 2026         | n/a     | £174.80                        | 29.09.2026 |

### 18. Date of next meeting

Wednesday 25 November 2026, 7.30pm at The Pavilion, Sherfield English Recreation Ground.

Followed by 06 January 2027, 17 February 2027, 17 March 2027 (Planning, if required), 21 April 2027 and 19 May 2027. All meetings commence at 7.30pm at The Pavilion, Sherfield English Recreation Ground.

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<sup>i</sup> The proposed dwellings would be located outside of the settlement boundary and would not be essential in the countryside. Whilst the council cannot demonstrate a 5-year Housing Land Supply, the National Planning Policy Framework advocates presumption in favour of sustainable development, and the application site is not in a sustainable location due to it being in a location without close and convenient access to public transport and local facilities. The provision of a single dwelling would make a very modest contribution to the council's Housing Land Supply and considered in conjunction with the unsustainable location of the site, on balance, would not outweigh the harm in departing from the development plan. The proposals are contrary to Policy COM2 of the Test Valley Borough Revised Local Plan 2016 and Policy S5 as set out in the National Planning Policy Framework (2026). The amount of development proposed could not be satisfactorily accommodated at the site due to the site constraints. The ecological interest, access and necessary setbacks from protected trees limit the developable area of the site so severely as to prevent any quantum of development. The proposal would fail to integrate, respect, and complement the character of the surrounding area, would adversely impact protected trees, and would result in harm to protected species and habitats. The principle of the amount of development is therefore unacceptable and contrary to policies E1, E2 and E5 of the Test Valley Borough Revised Local Plan (2016) and the Conservation of Habitats and Species Regulations 2017 (as amended). Insufficient information nor a binding mechanism of provision have been provided with the application to demonstrate that the proposal can achieve nutrient neutrality. As such, it cannot be concluded that the proposal will not result in a likely harmful significant effect on the internationally designated nature conservation sites in the Solent, in accordance with the requirements of the Conservation of Habitats and Species Regulations and as advised within guidance from Natural England. As such, the proposal fails to comply with Policies E5 and E8 of the Test Valley Borough Revised Local Plan (2016) and the Conservation of Habitats and Species Regulations (2017) (as amended).