

MEETING OF SHERFIELD ENGLISH PARISH COUNCIL

All members of Sherfield English Parish Council are hereby summoned to attend a meeting at The Pavilion, Sherfield English Sports Field on **Wednesday 02 September 2026** commencing at **7.30pm**

Mel Taylor

Parish Clerk

27 August 2026

A G E N D A

1. Apologies for absence

To receive apologies for absence.

2. Declarations of interest in relation to agenda items

To receive declarations of disclosable pecuniary interest and other interests from Councillors on matters to be considered at the meeting.

The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. Whether you can remain in the meeting and the extent to which you can participate depends on the type of interest you have.

3. Minutes of previous meeting

To approve the Minutes of the meeting held on 08 July 2026 as a true and accurate record.

4. Matters arising

To consider any matters arising from the previous meeting which will not be covered by existing agenda items. Any matters raised are for information only.

5. Open Forum

A period of 15 minutes will be allowed for members of the public and press to ask questions or raise comments about items on the agenda. No decisions can be made by the Council during the Open Forum. After this period, the meeting will continue and members of the public may only speak when invited to do so.

6. Borough Councillor & County Councillor Reports

To receive reports from the Test Valley Borough Councillor and Hampshire County Councillor Ward Members.

7. Village Hall

To receive any updates from the Village Hall.

8. Strategic Documents 2026/27

To consider adoption of the following documents for 2026/27: Standing Orders, Financial Regulations, Risk Management and Asset Register.

9. Planning

a) To consider the following planning application:

Ref No.	Address	Proposal	Response deadline
26/01810/PIPS	Plot 5 Newtown Road	Application for permission in principle – Erection of dwelling	14 September 2026
26/01857/FULLS	Site of Tin Tabernacle Salisbury Road	Renovation, extension and change of use of Tin Tabernacle building to be used as a single dwelling with associated engineering, access and landscape works	25 September 2026

b) To note the following planning updates/statuses:

Ref No.	Address	Proposal	SEPC response	TVBC response
26/00306/FULLS	Pemberton Lodge Doctors Hill	Erection of self-build dwelling to replace mobile home	Objection	Permission granted
26/00949/FULLS	Yew Tree Cottage Doctors Hill	Two storey side extension and porch	No comment	Not yet determined
26/00986/FULLS	March End Doctors Hill	To raise one number chimney stack by 700mm (to 1900mm above ridge line) (Retrospective)	No objection	Not yet determined
26/01060/FULLS	Broxmore Drove Cottage Salisbury Road	Demolish garage and erect replacement garage with ancillary annex, gym and home office	The replacement garage should be part of the existing residential property	Not yet determined
26/01098/FULLS	Farthings Salisbury Road	Erection of 4-bed detached self-build dwelling, car port and bin/cycle store, within the land associated to the residential property known as The Farthings	Support	Not yet determined
26/01108/FULLS	Domus, Tote Hill Lockerley	Detached timber gable roof carport	No comment	Permission granted
26/01152/FULLS	Gambledown View Gambledown Lane	Proposed alterations and extensions to existing 2- bedroom dwelling to include a new upper floor level and new roof design to provide additional bedrooms, family living/dining space and integral garage	The design is not in keeping with the village design statement	Not yet determined
26/01239/ADVS	The Hatchet Inn Salisbury Road	Display of externally illuminated hanging sign, 2 non-illuminated hoarding panels, 2 externally illuminated fascia signs, 2 internally illuminated poster boxes and externally illuminated panel sign	Support	Not yet determined
26/01240/LBWS	The Hatchet Inn Salisbury Road	Installation of signage, floodlights and lanterns	Support	Not yet determined
26/01390/FULLS	Chericot Doctors Hill	Provision of photovoltaic panels on roof and erection of detached garage/store	No comment	Permission granted

c) 26/00306/FULLS – Pemberton Lodge

As agreed at the last meeting, concerns raised by a local resident regarding information provided to the TVBC Southern Area Planning Committee on 30 June 2026 relating to planning application 26/00306/FULLS Pemberton Lodge were relayed to Test Valley Borough Council and the response received is provided.

10. Neighbourhood Plan

To receive an update on preparation of the Neighbourhood Plan (Cllr G Noble).

11. Community Resilience and Emergency Plan

To receive an update on Community Resilience and the Emergency Plan (Cllr Griffiths).

12. Lengthsman Scheme - including footpaths and village maintenance

To receive an update on the Lengthsman scheme and consider any tasks within the remit of the Scheme, or other village maintenance matters (Cllr Dovey).

13. Highways

- a) To receive a report regarding the proposed purchase of a Speed Indicator Device/s (Parish Clerk) and agree next steps.
- b) To receive an update on refurbishment of 2 bus shelters and the replacement of 1 bus shelter (Mill Lane), funded by a grant via Hampshire County Council from the Department for Transport's Bus Service Improvement Plan 2025/26 (Cllr Lewis).
- c) To receive any other highways matters.

14. The Hatchet Inn

To note that the Parish Council's application to register The Hatchet Inn as an Asset of Community Value has been successful and to consider any matters arising therefrom.

15. Councillor Representatives' reports

To receive reports from Council representatives.

16. Finance

a) Financial Report

To receive a financial report for the period 01 April 2026 to 31 July 2026.

b) Sherfield English & District Community Association (SEDCA)

To consider a request from SEDCA at the last Parish Council meeting for financial support of £1,000 towards the cost of printing the monthly newsletter.

£500 has been allocated in the 2026/27 budget for this purpose. Council is reminded that a request for funding towards a new village website is expected from SEDCA, and additional funds will be required if Council wishes to proceed with the purchase of two speed indicator devices (agenda item 13a).

Parish Clerk's recommendation: that Council agrees to a grant of £500 to SEDCA for newsletter printing costs and considers potential additional funding later in the financial year.

c) SERP2000

- i. To consider a request from SERP2000 for funding towards annual maintenance costs.

There is funding of £3,000 allocated in the 2026/27 budget for 'Grants – Community Support', with no allocations to date.

- ii. To ratify support for SERP2000 for grant applications to Test Valley Borough Council. Since the last meeting, SERP2000 reached out to the Parish Council seeking a letter of support to complement a grant application to TVBC. Support was unanimously agreed by Councillors and a letter of support was provided by the Chairman.

d) Payments

To approve the following payments:

Payee	Details	Invoice number & date	Amount	Due date
Awbridge Arborists Ltd	Tree works at the bus stop near The Hatchet Inn	3617 14.08.2026	£870.00 (£725+VAT)	21.08.2026
GW Shelter Solutions Ltd	Supply and installation of replacement bus shelter	SI-2360 10.08.2026	£17,971.20 (£14,976+VAT)	09.09.206

17. Date of next meeting

Wednesday 14 October 2026, 7.30pm at The Pavilion, Sherfield English Sports Field.

Followed by 25 November 2026, 06 January 2027, 17 February 2027, 17 March 2027 (Planning, if required), 21 April 2027 and 19 May 2027. All meetings commence at 7.30pm at The Pavilion, Sherfield English Sports Field.