MEETING OF SHERFIELD ENGLISH PARISH COUNCIL

All members of Sherfield English Parish Council are hereby summoned to attend a meeting at The Pavilion, Sherfield English Recreation Ground on **Wednesday 25 November 2026** commencing at **7.30pm**

Mel Taylor
Parish Clerk
19 November 2026

A G E N D A

1. **Apologies for absence**
   To receive apologies for absence.

2. **Declarations of interest in relation to agenda items**
   To receive declarations of disclosable pecuniary interest and other interests from Councillors on matters to be considered at the meeting.

   The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. Whether you can remain in the meeting and the extent to which you can participate depends on the type of interest you have.

3. **Minutes of previous meeting**
   To approve the Minutes of the meeting held on 14 October 2026 as a true and accurate record.

4. **Matters arising**
   To consider any matters arising from the previous meeting which will not be covered by existing agenda items. Any matters raised are for information only.

5. **Open Forum**
   A period of 15 minutes will be allowed for members of the public and press to ask questions or raise comments about items on the agenda. No decisions can be made by the Council during the Open Forum. After this period, the meeting will continue and members of the public may only speak when invited to do so.

   The time designated for Open Forum shall not exceed 15 minutes unless directed by the Chair of the meeting. A member of the public shall not speak for more than 3 minutes.

6. **Borough Councillor & County Councillor Reports**
   To receive reports from the Test Valley Borough Council and Hampshire County Council Ward Members.

7. **Village Hall**
   To receive any updates from the Village Hall.

8. **Planning**
   a) To ratify responses of No Objection to planning application numbers 26/02177/VARS (Sandhill Game Farm) and 26/02240/CLES (Pound Farm), agreed by all Councillors via email due to there being no Parish Council meeting within the consultation period.

b) To note the following planning statuses:

Ref No.	Address	Proposal	SEPC response	TVBC response
26/00986/FULLS	March End Doctors Hill	To raise one number chimney stack by 700mm (to 1900mm above ridge line) (Retrospective)	No objection	Not yet determined
26/01060/FULLS	Broxmore Drove Cottage Salisbury Road	Demolish garage and erect replacement garage with ancillary annex, gym and home office	The replacement garage should be part of the existing residential property	Not yet determined
26/01098/FULLS	Farthings Salisbury Road	Erection of 4-bed detached self-build dwelling, car port and bin/cycle store, within the land associated to the residential property known as The Farthings	Support	Not yet determined
26/01239/ADVS	The Hatchet Inn Salisbury Road	Display of externally illuminated hanging sign, 2 non-illuminated hoarding panels, 2 externally illuminated fascia signs, 2 internally illuminated poster boxes and externally illuminated panel sign	Support	Not yet determined
26/01240/LBWS	The Hatchet Inn Salisbury Road	Installation of signage, floodlights and lanterns	Support	Not yet determined
26/01538/FULLS	Hillside Nursery The Banks Lockerley	Demolition of stable and outbuilding, change of use to single pitch traveller site with siting of mobile home, erection of dayroom, agte and fencing, laying of hardstanding, landscpaing and associated works	Objection	Not yet determined
26/01857/FULLS	Site of Tin Tabernacle Salisbury Road	Renovation, extension and change of use of Tin Tabernacle building to be used as a single dwelling with associated engineering, access and landscape works	No Objection	Not yet determined
26/02060/FULLS	Land at Dunwood Manor Danes Road Awbridge	Change of use of former car park to car parking and B8 vehicle storage (retrospective)	Objection	Refused
26/02161/VARS	Danes Orchard Danes Road Shootash	Vary condition 2 of 26/00658/FULLS to allow for reconfiguration and conversion of garage/living accommodation into a therapy room with improvements made to the living accommodation	No Objection	Permission granted
26/02177/VARS	Workshops Sandhill Game Farm Newtown Road	Variation of Condition 1 and Condition 7 of 24/01225/FULLS to enable the revised parking layout to be implemented	No Objection	Permission granted
26/02240/CLES	Pound Farm Branches Lane	Application for a lawful development certificate for existing use of lower yard for commercial storage and sale of aggregate materials (Use Class B8), including use of barn for associated business storage and portacabin as ancillary office	No Objection	Certificate issued
26/02566/FULLS	Hillview Newtown Road Newtown Awbridge	Replacement annexe	Not consulted	Not yet determined

9. Neighbourhood Plan

To receive an update on preparation of the Neighbourhood Plan (Cllr G Noble).

10. Community Resilience and Emergency Plan

To receive an update on Community Resilience and the Emergency Plan (Cllr Griffiths).

11. Lengthsman Scheme - including footpaths and village maintenance

To receive an update on the Lengthsman scheme and consider any tasks within the remit of the Scheme, or other village maintenance matters (Cllr Dovey).

12. Highways

a) To receive a progress update on the proposed purchase of Speed Indicator Device/s for the A27 (Parish Clerk).

b) Following a report from a member of public of concern regarding the condition of 'shoes' on the bus shelters at Graemar Lane and Newtown Road, to note that the shelters were promptly inspected by the contractor who had recently refurbished the shelters and were confirmed as safe. A quote of £1,263,73 has been received to replace 5 shoes on the Newtown Road shelter and to rub down, treat and repaint shoes on the Graemar Lane shelter. Cllr Lewis was successful in securing a top-up grant for the full cost from the Bus Shelter Improvement Plan administered by Hampshire County Council. As soon as funds are made available an order will be placed for the works.

c) To receive any other highways matters.

13. The Hatchet Inn

To receive an update on the Hatchet Inn project.

14. Councillor Representatives' reports

To receive reports from Council representatives:

i. SEDCA (Cllr Lewis)
ii. St. Leonard's Church (Cllr R Noble)
iii. SERP2000 (Cllr Hoffman)
iv. Sherfield English School Trust (Cllr Cook)

15. Finance

a) Financial Report

To note a financial report for the period 01 April 2026 to 31 October 2026.

b) Grant Application – update on Sherfield English Village Hall WiFi

Following consideration of a grant request at the previous meeting for the installation of a 4G WiFi router and first year data plan at the Village Hall, and a subsequent request for more information, the Chair of the Village Hall Trust has advised that the system requirements have been modified and the cost will now be covered by the Village Hall. The Chair thanks the Parish Council for consideration of the grant request.

c) Grant Application – Christmas Lunch for Pensioners

Local residents are providing a Christmas Lunch for pensioners in the Village Hall on Sunday 29 November 2026 and have asked whether the Parish Council could meet the cost of hall hire, up to £70. The Parish Council provided a grant of £60 to cover hall hire for the pensioner's Christmas lunch in 2025 and £65 has been allocated in the current budget.

d) SEDCA Village Website

Following notification at the July 2026 meeting that SEDCA were taking over ownership and management of the village website, SEDCA obtained four quotes and a preferred provider has been identified.

Project Overview:
The aim of this project is to create a clean, modern and easy-to-use website for Sherfield English, providing a central online hub for the community, its activities and events.
The new website will make it easier for visitors to find information, discover local activities and book and pay for sports sessions online. It will also give individual activity groups the ability to keep their own section of the website up to date, sharing news, announcements and relevant information with the wider community.
The website will be built using WordPress and Divi, providing a flexible platorm that can be managed and developed as the organisation's needs evolve.

The total project cost is estimated at £2,500 (£1,995 for design plus oncosts such as domain, hosting etc) and SEDCA has requested financial support from the Parish Council.
If supported, potential funding source: the 'Grants - Community Support' budget has an available balance of £2,000.

Council is reminded that in this finanical year £500 has been awarded to SEDCA for newsletter printing, with consideration of potential additional funds for this purpose later in the finanical year (up to £1,000 initially requested).

e) TSB Bank Account

Following the opening of a current account with Unity Trust Bank and the subsequent transfer of funds from the old account to the new account, to note that the closure of the current account with TSB has been initiated.

f) Budget 2027/28

Councillors are invited to put forward suggestions of projects, initiatives and expenditure items for inclusion in the draft 2027/28 budget.

16. Date of next meeting

Wednesday 06 January 2027, 7.30pm at The Pavilion, Sherfield English Recreation Ground.

Followed by Wednesdays 17 February 2027, 17 March 2027 (Planning, if required), 21 April 2027 and 19 May 2027.
All meetings commence at 7.30pm at The Pavilion, Sherfield English Recreation Ground.