

MEETING OF SHERFIELD ENGLISH PARISH COUNCIL

All members of Sherfield English Parish Council are hereby summoned to attend a meeting at The Pavilion, Sherfield English Recreation Ground on Wednesday 18th February 2026 commencing at 7.30pm.

Mel Taylor

Parish Clerk

12th February 2026

A G E N D A

1. Apologies for absence

To receive apologies for absence.

2. Declarations of interest in relation to agenda items only

To receive declarations of disclosable pecuniary interest and other interests from Councillors on matters to be considered at the meeting.

The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. Whether you can remain in the meeting and the extent to which you can participate depends on the type of interest you have.

3. Discussion with PCSO Locke regarding speeding in the parish

PCSO Hattie Locke will be in attendance to discuss concerns regarding speeding in the parish.

4. Open Forum

A period of 15 minutes will be allowed for members of the public and press to ask questions or raise comments about items on the agenda.

5. Minutes of last meeting

To approve the Minutes of the Parish Council meeting held on 7th January 2026.

6. Matters arising

To consider any matters arising from the previous meeting which will not be covered by existing agenda items. Any matters raised are for information only.

7. Borough Councillor & County Councillor Reports

To receive reports from Test Valley Borough Councillor and Hampshire County Councillor.

8. Local Government Reorganisation

To receive any updates on Local Government Reorganisation.

9. Planning

a) To consider the following planning applications:

Ref No.	Address	Proposal	Response deadline
26/00079/FULLS	Post Hill Farm Salisbury Road	Replacement Dwelling	27 th February 2026
26/00171/CLES	Blackwater Farm Salisbury Road	Application for lawful development certificate for construction of dwelling without planning permission and use of associated land and outbuildings for ancillary residential use	19 th February 2026

b) To note the following planning application updates since the last meeting:

Ref No.	Address	Proposal	SEPC response	TVBC response
25/02348/FULLS	Land west of Sandhill Farm Salisbury Road	Erection of dwelling combined with partial change of use from agricultural to residential land, with landscaping scheme	Object	Refused
25/02860/TPOS	Swinley House Doctors Hill	3xOaks selective reduction of width by up to 2m	No comment	Consent

c) To note that Test Valley Borough Council has issued provisional Tree Preservation Order 1296 for land at East Croft, Branches Lane, Sherfield English.

10. Neighbourhood Plan

To review and consider approval of the first draft Neighbourhood Plan, prior to progressing to Regulation 14 consultation.

11. Community Resilience and Emergency Plan

To receive an update on Community Resilience and the Emergency Plan.

12. Lengthsman Scheme - including footpaths and village maintenance

To receive an update on the Lengthsman Scheme and to consider any tasks within the remit of the Scheme, or other village maintenance matters.

13. Highways

- i. To receive an update regarding the proposed purchase of a Speed Indicator Device(s) for the A27:

An application for a Borough Councillor grant of up to £1,000 towards the cost of purchasing a Speed Indicator Device has been submitted to Test Valley Borough Council and the outcome is awaited.

- ii. To receive an update regarding a request to Hampshire County Council and the Police & Crime Commissioner to consider the installation of a speed camera on the A27:

The estimated cost of a yellow fixed speed camera including installation is in the region of £90,000 plus £10,000 per year for ongoing maintenance. The Police & Crime Commissioner is offering grants of up to £20,000 towards the total cost, however, the applicant is required to confirm that they can meet the remaining installation cost of up to £70,000, plus the annual maintenance cost of £10,000. There is also a requirement to provide evidence of need, which includes evidence of injury collisions where speed is a factor, or in the absence of injury collision, data on multiple non-injury collisions where speed is a factor.

- iii. To receive an update regarding a request to Hampshire County Council and the Police & Crime Commissioner to consider expansion of the 40mph stretch on the A27:

The County Council has confirmed that its policy is to prioritise traffic management schemes at locations with a recurring casualty collision history and where a clear, treatable pattern of collisions can be identified. Based on current evidence, this location is considered a low priority and they propose no further action at this time.

The Council also advised that reduced speed limits are typically only considered where there is evidence of recurring collisions linked to excess or inappropriate speed. Speed limit reductions without supporting engineering measures generally result in only marginal speed reductions, and the Police are unlikely to support new limits where compliance is expected to be low.

- iv. To note that an application has been submitted to Hampshire County Council for a grant from the Department for Transport's Bus Service Improvement Plan 2025/26 to fund the refurbishment of 2 bus shelters and the replacement of 1 bus shelter (Mill Lane).
- v. To receive any other highways matters.

14. The Hatchet Inn

To receive an update on registration of The Hatchet Inn as an Asset Of Community Value:

Advice received from the Community Engagement Officer for the Ward at Test Valley Borough Council on the process for submission of a registration and this will be pursued by the Parish Clerk.

15. IT Policy

To consider adoption of an IT Policy.

The Annual Return has been updated with Assertion 10, and the Parish Council is required to have an adopted IT Policy in order to provide a positive response on the AGAR.

16. Village Hall

To receive any updates from the Village Hall.

17. Councillor Representatives' reports

To receive reports from Council representatives.

18. Finance

i. To receive current balance and account activity for the period to 31st January 2026.

ii. To approve the following payments:

Payee	Details	Invoice number & date	Amount	Due date
D Griffiths	Reimbursement for purchase of replacement defibrillator pads for the Pavilion			ASAP
M Taylor	Parish Clerk's salary – January 2026	n/a	£186.00	31.01.2026
M Taylor	Parish Clerk's salary – February 2026	n/a	£186.00	28.02.2026
M Taylor	Parish Clerk's salary – March 2026	n/a	£186.00	23.03.2026*

* to ensure payment is cleared through the bank account before the end of the financial year on 31st March 2026

- iii. To consider a request from St. Leonard's Church for a grant towards the cost of £544 for maintaining the church grounds in 2025.
- iv. To note that a replacement defibrillator unit will be required at The Hatchet Inn, as the current unit is no longer supported by the manufacturer. The approximate cost of a replacement unit is £900.
- v. To receive and consider a report regarding potential alternative banking arrangements.
- vi. To confirm appointment of Claire Connell to conduct the Internal Audit 2025/26.

19. Strategic Documents 2025/26

Sherfield English Parish Council notes that, due to staff changes during the 2025/26 municipal year, the Council's strategic documents were not formally re-adopted.

The Parish Council confirms that the principles and provisions contained within the previously adopted versions of these documents have continued to be adhered to throughout the year.

The Council further resolves that the relevant strategic documents will be formally reviewed and adopted at the Annual Meeting of the Parish Council in May 2026.

Strategic documents: Standing Orders, Financial Regulations, Risk Management and Asset Register.

20. Date of next meeting

Wednesday 22nd April 2026, 7.30pm at The Pavilion, Sherfield English Recreation Ground.

Subsequent meeting: 20th May 2026.