

MINUTES OF SHERFIELD ENGLISH ANNUAL MEETING

Held on Wednesday 22nd May 2024 at 8.30 p.m. in the Village Hall

PRESENT: Parish Cllrs Griffiths, R Noble, G Noble, Dovey, Cook, Hoffman and Lewis. One member of the public and clerk to the council, Sue Holder.

APOLOGIES: None

25/001 ELECTION OF CHAIRMAN: Proposed by Cllr Dovey, seconded by Cllr R Noble and RESOLVED that Cllr Griffiths be appointed as Chairman. Cllr Griffiths accepted the post and signed a Declaration of Acceptance of Office form.

25/002 ELECTION OF VICE CHAIRMAN

Proposed by Cllr Cook, seconded by Cllr Griffiths and RESOLVED that Cllr R Noble be elected as Vice Chairman.

25/003 CO-OPTION

The parish council Co-opted Donnamarie Lewis onto the council and it was confirmed that her Registration of Members' Pecuniary Interest form had been completed.

25/004 REGISTRATION OF MEMBERS' PECUNIARY INTEREST: All Cllrs were asked to review their Members' Pecuniary Interest forms and update if necessary.

25/005 DECLARATIONS OF INTEREST RELATION TO AGENDA ITEMS ONLY: None

25/006 APPOINTMENT OF COMMITTEE MEMBERS RESOLVED those appointments be made as follows:

Chairman of Planning Committee	Cllr Cook
Sherfield English Village Hall Trust (non-voting member)	Cllr Griffiths
School Trust	Cllr Cook
SERP 2000 Representative	Cllr Hoffman
Footpaths Officer	Cllrs Dovey and G Noble
Lengths man	Cllr Dovey
Highways	Cllrs Dovey and G Noble
NP	Cllr Hoffman
Defibrillators	Cllr Griffiths
SEDCA	Cllr Griffiths
Church	Cllr Noble

25/007 MINUTES OF THE LAST MEETING: were unanimously agreed and signed as a correct record by the Chairman.

25/008 MATTERS ARISING: None

25/009 PLANNING APPLICATIONS

Applications for discussion at this meeting:

24/00954/LBWS and 24/00953/FULLS Sherfield Manor

Alterations to rear terrace

The parish council resolved to make no comment on these applications.

24/01102/AAQS Meadow Tree Farm Dandys Ford Lane

Application under Regulation 77 of the Conservation of Habitats and Species Regulations 2017 for approval under Regulation 77 to allow commencement of permitted development of pop-up tents
The parish council resolved to object to this application due to a lack of information provided to allow an informed decision to be made.

24/01134/TPOS

PROPOSAL: T1 - Oak - Remove deadwood, T2 - Oak - Fell or reduce to 4m monolith, T4 - Silver birch - Remove the first primary branch to the East to provide 2m clearance of the outbuilding, T5 - Oak - Crown lift to provide 2M clearance of the outbuilding.

The parish council resolved to make no comment on this application.

Decisions received from TVBC

23/00722/AGNS Meadow Tree Farm – prior approval not required

24/00659/FULLS Sherfield Manor (Paving grassed area)- Permission

22/02408/FULLS Bough House, Land West Of Sandhill Farm,

PROPOSAL: Erection of 1 dwelling, partial change of use from agricultural to residential and landscaping
- An appeal has been made to the Secretary of State against the decision of Test Valley Borough Council's refusal of planning permission.

25/010 LENGTHSMAN

It was reported that the following work was assigned to the Lenth's man in May – to repair the bus shelter, along with clearing the grip by the bus shelter and to cut back overhanging foliage on the footpath at the end of the lay-by near Graemar Cottages. Hedge cutting by the A27 lay-by will be requested in June.

25/011 HIGHWAYS /MAINTENANCE ISSUES

21725261 – Junction of Pound Lane with Branches Lane – tarmac needs redressing. Church Lane also requires maintenance.

21743247 - Potholes on Branches Lane.

21618907 - A couple of dead trees just North of the Steplake Lane junction are likely to fall in the winter onto the A27 which are on council land. (16.3.23 work passed to contractor)

25/012 CORRESPONDANCE

TVBC – Invitation to D-Day service, noted

HALC – Accountability Review, noted

PCC – election special, noted

HALC – Model Financial Regs, adopted by parish council

HCC – newsletter, noted

JH – Parish online website quote, noted

Various – Cllr vacancy, noted

UG – Pecuniary interests, discussed

RB - Safety of Lithium ion Batteries and e-bikes and scooters, noted

Thriving communities' workshop – invitation to meeting on the 3rd of July

25/013 FINANCE

a) **Bank Balance** as at 01.05.24 reported to be £22,261.18

b) Cllr Cook as a non-signatory on the bank account confirmed the bank statement reconciliation with figure presented at this meeting.

c) **Payments ratified at this meeting:**

Clerks Expenses	£224.15	#154
Paul Reynolds – internal audit	£595.00	#155
Bluestone NDP	£3034.80	#156

d) **Internal Audit** – the parish clerk confirmed that Paul Reynolds had completed the internal audit with no areas of concern. The AGAR and associated documents have now been sent to BDO for review commencing the 1st of June.

e) **Risk Assessment** Reviewed by the parish council with the following noted: 1. Areas where there may be scope to work with others to manage risk 2a) Security and maintenance for vulnerable buildings. i) Village Hall – The parish council note an area of the floor in the small hall which has come away from the wall may present a risk to the public. ii) An Asbestos survey has been carried out with a Management Plan put in place which the VHMC have refused to allow the parish council to see. 2d) Ad hoc provision of amenities 1. Village Hall – a clear statement of responsibility is still required.

f) **Standing Orders** – Reviewed by the parish council.

g) **Financial Regulations** – New version reviewed and adopted by the parish council.

h) **Meeting Dates** – approved by the council.

i) **Fixed Assets** – Reviewed by the council

25/014 DATE OF NEXT MEETING: Wednesday 3rd July 2024.

The meeting closed at 09.30pm